



GENERAL CRANE SERVICES

Contractor Safety Agreement

10 Merino Entrance
Cockburn Central
WA 6164

Phone: 08 9417 5045

seq@gcswa.com.au
www.gcswa.com.au



To The Contractor,

RE: Contractor Safety Agreement

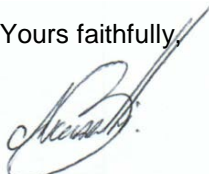
General Crane Services is committed to providing and maintaining a safe workplace at all of its projects and sites. General Crane Services has an effective Integrated Management System in place, which recognises the obligations under the Occupational Safety and Health Act 1984 and the Occupational Health and Safety Regulations 1996. Therefore, as part of those obligations General Crane Services respectfully require that all contractors comply with the following prior to commencing duties on site:

- Familiarise with the requirements of the Occupational Health and Safety Act 1984, Occupational Health and Safety Regulations 1996 and the relevant Codes of Practice/Australian Standards which may be applicable;
- Comply fully with General Crane Services Policies, Procedures and Processes whilst onsite;
- Ensure suitable and sufficient safety equipment is necessary to complete all tasks in accordance with statutory requirements;
- Personnel performing work on site are skilled, competent, trained and supervised. All training records must be evident when randomly audited by General Crane Services or General Crane Services client
- Immediately report any hazards or incidents to General Crane Services Management.

General Crane Services will ensure that all subcontractors provide a Job Safety and Environment Analysis (JSEA) or equivalent for their site tasks.

On entering General Crane Services premises, the Contractor is not permitted to lift, move or use any equipment that is not under their control without prior approval from the Site Supervisor.

Yours faithfully,



Nick Bucciarelli
Managing Director
General Crane Services

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Contractor Safety Agreement



Contractor Insurances

Please complete all relevant details and return to General Crane Services via email to seg@gcswa.com.au with Insurance Certificate of Currency. Companies that are currently undertaking works are kindly requested to supply their insurances as soon as possible. Prior to a new scope of work commencing contractors will not be engaged prior to insurances and the Contractor Safety Agreement being supplied.

Details:

Company Name	
ABN	

Workers Compensation:

Insurer	
Policy Number	
Renewal Date	

Public Liability:

Insurer	
Policy Number	
Renewal Date	

Professional Indemnity:

Insurer	
Policy Number	
Renewal Date	

Contractor Declaration:

All relevant persons, including employees and subcontractors utilised by your company for General Crane Services:

- Will have appropriate training and qualifications to undertake the contracted tasks safely
- Will have access to appropriate tools and equipment that are maintained to the required safety standard
- Are aware of emergency control and evacuation procedures relevant to the site
- Are aware of any specific site safety requirements (inductions, notification requirements etc)
- Will adhere to any drug and alcohol testing
- Shall read and sign off the Contractor Safety Rules

All work carried out as part of the contract:

- Will be carried out in a competent manner
- Will conform (where applicable) to the relevant Australian Standard or International Standard
- Shall, as required by law, ensure all necessary approvals and notifications to relevant authorities are made
- Will have a risk process in place (ie. JSEA or similar)

The contractor acknowledges and confirms the requirement to ensure that insurances policies for Workers Compensation, Public Liability and Professional Indemnity as defined in Contractor Insurances above will be renewed annually and any deviation from this requirement will be notified to General Crane Services immediately.

Full Name:	Position:
Signature:	Date:

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INDIVIDUAL CONTRACTOR SAFETY RULES

1. Persons engaged to carry out a task:
 - Must be appropriately trained and qualified to undertake that task safely
 - Must be fit for work (not under the influence of drugs, alcohol (not above BAC of 0.00), not sleep deprived etc)
 - Shall have appropriate licenses for equipment they operate
 - Must be aware of site/task specific hazards and control measures
 - Have access to appropriate tools and equipment
 - Must be aware of emergency procedures
 - Must be given a site specific induction
 - Must understand, review and sign off on the JSEA for the task they are assigned to

2. Hazards shall be identified, risk assessed and adequately controlled using the hierarchy of controls:
 - Elimination
 - Substitution
 - Engineering controls
 - Administration controls
 - Personal Protective Equipment

3. Tools, vehicles and equipment shall be appropriate to the task and maintained to the required safety standard.

4. All injuries, near misses, hazards and property damage must be reported to the General Crane Services Supervisor immediately. If the General Crane Services Supervisor is not on site, then contact needs to be made by phone or to your manager who will make contact with the General Crane Services Supervisor.

Failure to comply with the General Crane Services Contractor Safety Rules can lead to contract termination and notification to government regulatory bodies.

Full Name:	Position:
Signature:	Date: